

Lake Barcroft Village
Board of Directors Meeting
MINUTES OF 7 OCTOBER 2024

A regular meeting of the Lake Barcroft Village (LBV) Board of Directors was held on 7 October 2024 via Zoom. The meeting was called to order by President Walt Cooper at 3:03 pm.

Members present: Past President Ellen Raphaeli, President Walt Cooper, Vice President Nazir Bhagat, Treasurer Ross Kory, Secretary Cathy Williams, additional Board members Elizabeth Boris, Lisa DuBois, Liz Gianturco, and Jane Guttman, and Executive Director (ED) Cindy Waters.

The agenda for the meeting and minutes from the Sept. 12, 2024 meeting were approved.

Unless otherwise noted, officer and committee reports were distributed to Board members prior to the meeting; a copy of each is retained by the Secretary. Summations and additions are provided in each category, below.

Treasurer's Report: Treasurer Ross Kory submitted a written report prior to the meeting. Total revenue in September was \$7,150, and total expenses were \$3,410 for net income of (\$3,740). Year-to-date net income is (\$520). We are on track to achieve the budget goal of (\$6,007) net income by year-end, and we have the resources we need to invest in building the membership, as we are planning to do.

ED's Report: ED Cindy Waters submitted a written report prior to the meeting. There is one new social member, and two social memberships were renewed in September.

Committee Reports:

Communications – Jane Guttman submitted a written report prior to the meeting. She noted that it is not feasible for security reasons to have members access the member directory in the Members Only section of LBV website. Board members decided to eliminate the Members Only section to make room for a new Sponsors section, and to ask Cindy to send the member directory to members via email twice a year.

Fundraising— Lisa DuBois reported that she has reached out to Lebanese Taverna to ask whether our catering order for the Nov. 7 Mix and Mingle event can be part of the fundraising effort and therefore qualify for the 15% discount. She is also considering an Antiques Roadshow event. Board members suggested a Jan.-Mar. timeframe, leaving Spring for a wine-tasting fundraiser. Cindy said two Antiques Roadshows have been held in the past, both in Lake Barcroft homes. Paradigm Experts could be asked to provide assistance with valuation of items.

Keeping in Touch – Elizabeth Boris reported that she has been in touch with all the KIT coordinators to ask for their input prior to LBV Board meetings. She also plans to attend some of the events planned by KIT coordinators to get a sense of what is being done to reach out to members in their sections.

Old Business

Quarterly Meetings

- Sept. 26: The speaker from the Fairfax County Police Department gave an excellent presentation on fraud and scams. Jane will post his handout on the website. Attendance was 22 – 18 members and 6 guests.
- Nov. 21: Walt has confirmed the speaker: a travel agent (Mark Mitchell) from Expedia Cruises who will talk about cruising vacations.

Board members discussed whether it is worthwhile to invest time in arranging for speakers when attendance at quarterly meetings is relatively low. Our bylaws do not require quarterly meetings, although they do mention membership meetings.¹ After the November meeting we will discuss whether to limit the number of membership meetings to two per year (as is the practice of the Arlington Village), and whether to offer membership meetings as hybrid, online only, or in-person only. Incentives for attendance such as door prizes could also be considered.

Mix and Mingle Event – Invitations for the Mix and Mingle event for members and their potential-member guests at Lisa's home from 5:00-7:00 on Thursday, Nov. 7 will be sent this week. RSVP deadline is Nov. 1. Lisa's house can accommodate 75 standing or 35 sitting. She has 30 table trays if needed. Cindy will cut off reservations at 40 attendees and create a waiting list.

Board sign-ups to assist with the event are:

- Set up and clean up: Cathy and Clyde Williams, Lisa's son
- Utensils, plates, napkins: Ellen
- Food: Heavy appetizers, beverages and desserts
 - Order appetizers from Lebanese Taverna: Cathy & Ellen
 - Drinks (sodas, wine, beer, coffee): Elizabeth
 - Coffee pot: Cindy
 - Sugar, cream for coffee: ???
 - Cheese platter (if needed): Ross
 - Fruit platter (if needed): Jane (someone else will need to pick it up)
 - Baklava: Clyde
- Nametags (with star for guests): Cindy

¹ Article VII – Member Meetings, Section 1 indicates that an annual meeting to elect Directors and conduct other business is required. The Board may select another date or place.

- Speaker: Walt on benefits of membership

Cindy will send an email to members in the next few days asking them to consider bringing potential members as guests, and she will send a reminder to RSVP by Nov. 1 near the end of the month.

Date of Next Board Meeting – Thursday, November 14, 2024.

The meeting was adjourned at 3:40

Respectfully submitted,
Cathy Williams
Secretary