# Lake Barcroft Village, Inc.

Minutes of Regular Meeting
of the
Board of Directors

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**December 8, 2016**
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A Regular Meeting of the Board of Directors of Lake Barcroft Village, Inc. ("LBV" or the "Village") was held on Thursday December 8, 2016 at the Mason District Governmental Center commencing at 3:00 p.m.

ATTENDING

Sam Rothman, Ron Karpick, Peg Veroneau, Adele Neuberg, Nancy Mattson, Richard Morton, and Jane Guttman attended the meeting, along with Cindy Waters, LBV Executive Director. Sam Rothman, LBV Co-President, brought the meeting to order at 3:12 p.m.

APPROVAL OF MINUTES

Minutes from the November 10 board meeting were approved. It was agreed that in the future each committee chair would email their committee report to all board members. Google Docs was too confusing for many. Jane Guttman retired from the Secretary position.

TREASURER'S REPORT

Peg shared the end of November running tally.

EXECUTIVE DIRECTOR'S REPORT

Grandparents' closet is getting started. Renewal notices due in January have been sent out. This represents the largest portion of dues. Holiday card production process has begun with the aid of Larry Golfer.

COMMITTEE REPORTS

**Membership:** Ron shared some preliminary results from the recent survey. Most noteworthy was that the return rate was 86%. More results to come.

**Communications:** Board members were asked to send links/info to Jane any resource info appropriate for the village for inclusion on the web site.

**Fundraising:** Cindy said she would talk with Pat Payne sometime soon. Possible date for the event is in the Fall of 2017.

PayPal money which is paid through the website goes directly to the ED.

**Programs:** There will be a potluck at the end of April. The committee is considering two co-ed lunches per month. Possible speakers for the March general meeting are firemen and police; Nancy will contact Susan Escobar about having the police present on crime/neighborhood watch.

**Volunteers and Services:** Richard will create a database email list of emergency contacts for members; initial use of this list will be to inform contacts of the new service—home safety/accessibility assessment.

A member  agreement to be used with this new service will be posted on the Village website.

<u>OLD BUSINESS</u>

Peg shared a draft budget for 2017.  During the discussion, the need for fundraising was discussed at length.

 It was decided that we will have biennial annual report with the next one for 2015-2016; will have a simpler format, will be  posted on the website, and shared via email. No printed version will be produced as this is too expensive.

The advisory council appointees are Stuart Feldstein, Tina Trapnell, Dottie Bennett, Joanne Crantz, Sally Determan, Jane Woods and possibly one more.

The directory ad has been submitted.

<u>NEW BUSINESS</u>

Website addition- resource directory was discussed earlier.  Board members were asked to send links/info about any resource info appropriate for the village to Jane Guttman.

The Board agreed that we need input from someone who has a fundraising background, whether or not such a person is nominated for election to the Board.

We also will need someone to assume chairmanship of the B & P committee as long reigning Louise Ziebell has resigned.  Sam will call Carol Bursik, who is a current committee member, in this regard.

<u>ACTION ITEMS</u>:

Cindy agreed to:

- Contact Pat Payne again regarding details of a fundraising event at Signature

Sam agreed to:

- Work on the Annual Report with Jane
- Call Carol Bursik about assuming the B&P chairmanship.

Jane agreed to:

- Work on the Annual Report with Sam

Peg agreed to:

- Revise the draft 2017 budget

Richard agreed to:

- Create a new category of volunteer for our database.
- Create a database email list of emergency contacts for members.

ADJOURNMENT

The meeting was adjourned at 4:44 p.m. The next regularly scheduled board meeting will be Thursday, January 12, 2016 at the Mason District Governmental Center at 3 PM.


Respectfully submitted,

Adele Neuberg